



THE PLAYERFIRST EXPERIENCE:

COACH HOW TOS

PLAYERFIRST V2.0



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SIGNING INTO YOUR ACCOUNT

Note: If logging in to complete an @Home Challenge, the player must choose themselves when logging in (not the parent).

The screenshot shows the 'SIGN IN' screen of the PlayerFirst app. At the top, the status bar shows the time as 4:09 and battery at 46%. The app header is blue with the PlayerFirst logo and the text 'SIGN IN'. Below the header is a large white 'P' logo on a blue background. Underneath, there are two input fields: 'USERNAME' and 'PASSWORD'. Below these fields is a blue 'SIGN IN' button. At the bottom, there are two links: 'SIGN IN WITH AN ACCESS CODE' and 'RETRIEVE SIGN IN INFO'.

Use the same Username & Password as on your club's website.

You will no longer get logged out with any app updates within this 2.0 version.

The screenshot shows the 'SIGN IN' screen of the PlayerFirst app. At the top, the status bar shows the time as 4:16 and battery at 46%. The app header is blue with the PlayerFirst logo and the text 'SIGN IN'. Below the header is a large white 'P' logo on a blue background. Underneath, there are two options: 'I AM A PARENT' and 'I AM AN ATHLETE', each with a right arrow. Below these options is a link: 'PARENTS CAN VIEW ALL THEIR ATHLETE SCHEDULES'.

If you're a parent, select "I AM A PARENT." You will be able to view all athlete schedules.

Only athletes should select "I AM AN ATHLETE." Afterwards, you will be guided through additional steps to access your correct account.



SIGNING IN: USERNAME & PASSWORD HELP

GO TO THE PLAYERFIRST PAGE ON YOUR CLUB'S WEBSITE AND FOLLOW THE STEPS TO RETRIEVE YOUR LOGIN INFO.

PLAYER FIRST
LOG IN

Use Your Club's PlayerFirst Login ⓘ

Username

Password

LOG IN

Need Help? [Retrieve Your Login](#)
[Create an Account](#)

CLICK "RETRIEVE YOUR LOGIN"
YOU DON'T HAVE YOUR
USERNAME OR PASSWORD

RETRIEVE PLAYERFIRST LOGIN

I NEED MY USERNAME

I HAVE MY USERNAME, BUT NEED MY PASSWORD

[Back to Log In](#)

If you are still having trouble after following the above reset link instructions, email support@playerfirsttech.com



YOUR DASHBOARD

MAIN PAGE THAT HIGHLIGHTS YOUR MOST CURRENT AND IMPORTANT CONTENT:
RECENT MESSAGES, UPCOMING EVENTS, ALERTS AND MORE!

MENU

ACCESS YOUR PROFILES
Switch between profiles under your account

IMPORTANT NOTIFICATIONS
Your high priority notifications will display here until read.

YOUR SCHEDULE PREVIEW
Upcoming events for all your teams and also athletes (if applicable) will be displayed here.

DASHBOARD

SCHEDULE

MESSAGES

TEAMS PAGE

The screenshot shows the mobile app interface for 'NICK'S PLAYERFIRST'. At the top, there's a status bar with the time 11:46 and battery level 45%. Below that, the app header shows the time, a menu icon, the name 'NICK'S PLAYERFIRST', and a profile picture. The main content area features a large photo of a soccer team, a greeting 'HELLO, NICK' with a 'Test Priority Email' notification, and a 'COMING UP' section showing two identical event cards for 'MONDAY MAR 30' from '4:00PM-7:00PM' at '@HOME PRE-SEASON TRAINING SESSION'. The bottom navigation bar has five icons: a blue 'P' logo, a calendar icon, a mail icon with a red '6' badge, a group of people icon, and a back arrow. Red arrows point from text labels to these specific UI elements.



SCHEDULE

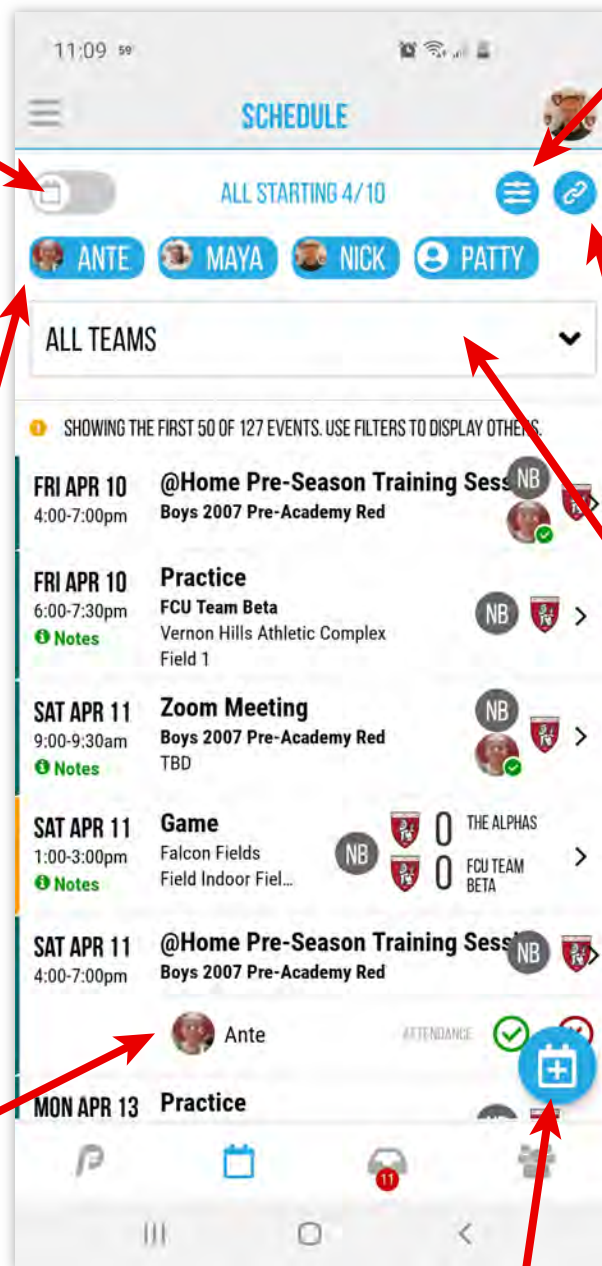
VIEW SCHEDULE & UPDATE PLAYER ATTENDANCE (BY EVENT). CLICK ON INDIVIDUAL DATES/EVENTS TO EDIT & VIEW MORE DETAILS.

CALENDAR VIEW TOGGLE



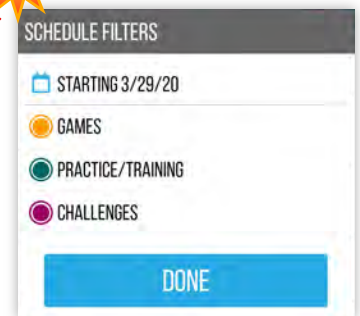
NEW FILTER BY ATHLETE
Only when logged in as a parent. Click to turn on/off each athlete's schedule from the list view. Default shows all calendars.

ATTENDANCE
Shows your own athletes



CREATE EVENT

NEW SCHEDULE FILTERS

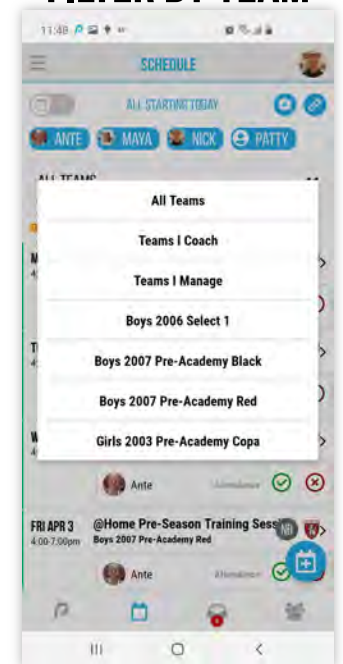


Click on "Starting Today" to view past events.

Choose event types to display only certain ones.

EXPORT SCHEDULE

FILTER BY TEAM





INDIVIDUAL EVENT VIEW: GAME

VIEW TEAMS & EDIT SCORE

UPDATE PLAYER ATTENDANCE
If you also have an athlete on this team.

VIEW TEAM ATTENDANCE

IMPORTANT ALERTS

GET LOCATION DETAILS

TEAM ATTENDANCE

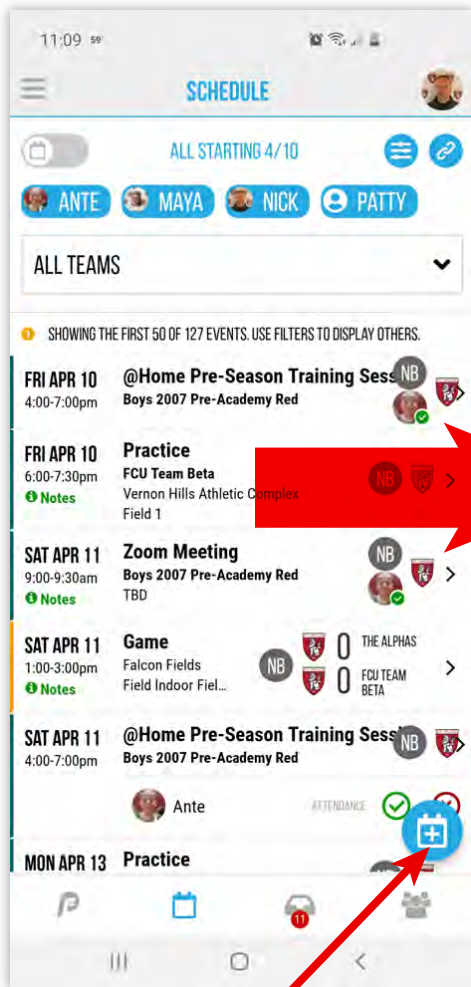
ADDITIONAL EVENT DETAILS
Which uniform to wear, arrival time, additional notes

CLICK SHORTCUT MENU TO MESSAGE TEAM AND MANAGE EVENTS

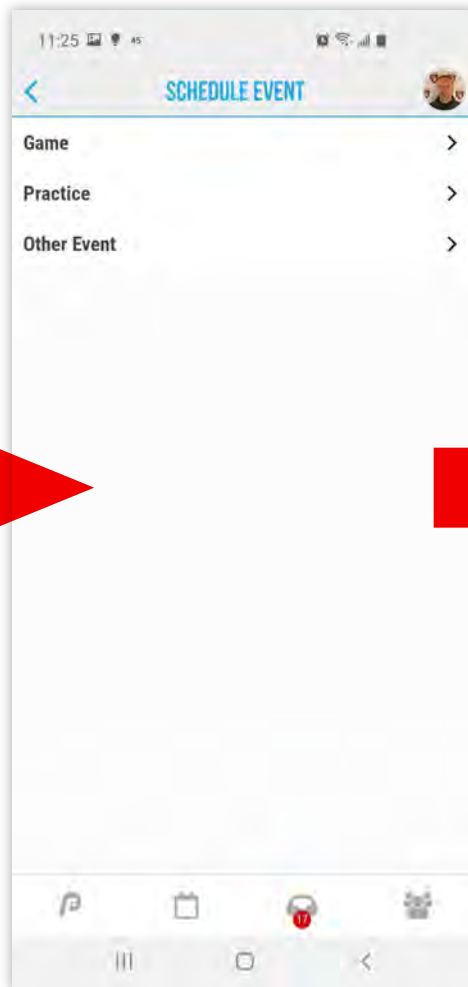


SCHEDULE: HOW TO CREATE AN EVENT

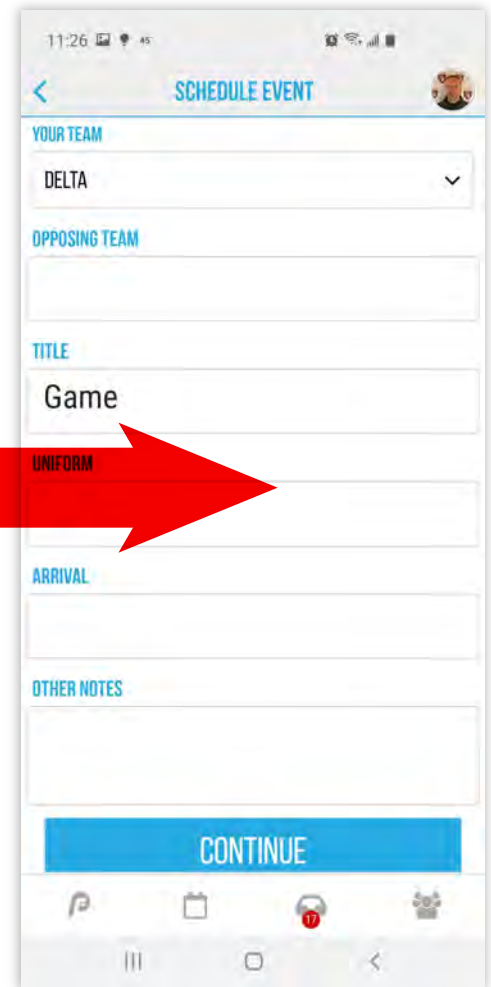
YOU CAN ONLY CREATE EVENTS WHEN LOGGED IN AS A COACH OR MANAGER.



CLICK "ADD EVENT" BUTTON



SELECT EVENT TYPE



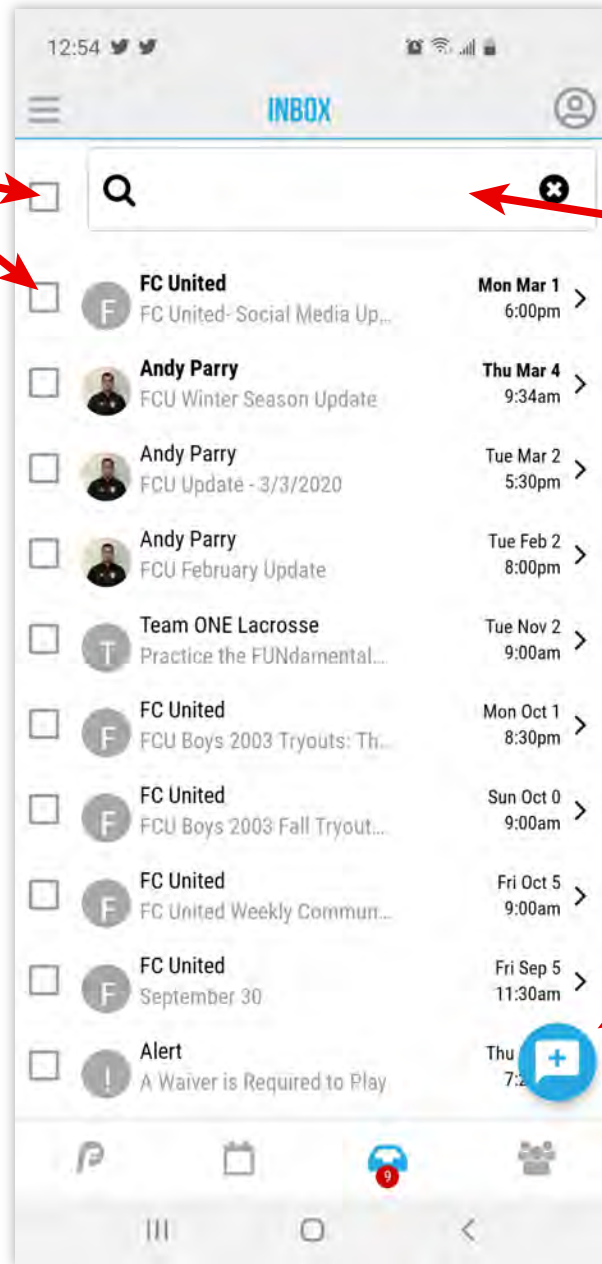
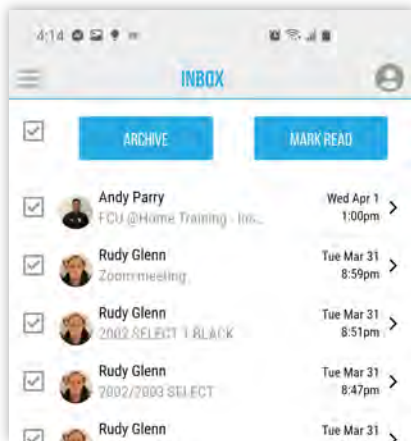
FILL IN FIELDS



MESSAGING

MANAGE INBOX, MESSAGE YOUR MANAGERS/TEAMMATES/PARENTS

NEW CLICK BOX
TO ARCHIVE OR MARK
AS READ



NEW SEARCH
THROUGH MESSAGES

**CLICK TO CREATE
NEW MESSAGE**
View more details on
next page

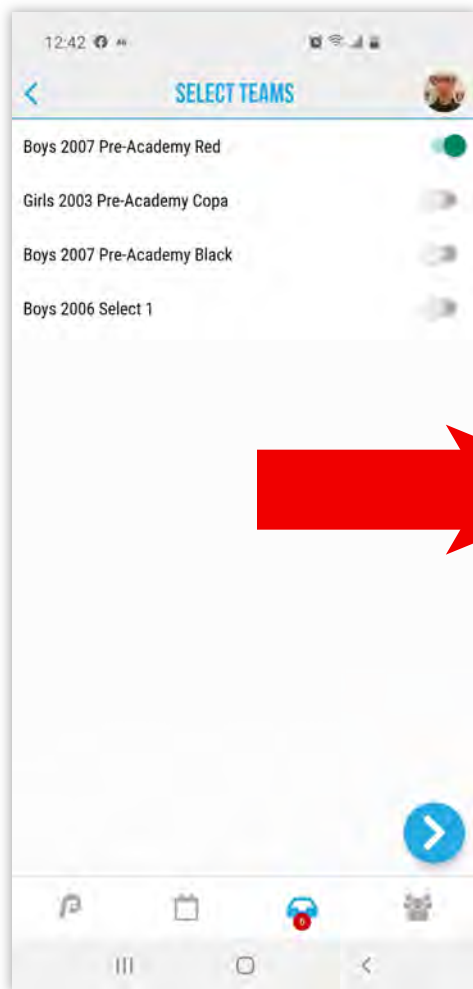


MESSAGING: CREATING A NEW MESSAGE

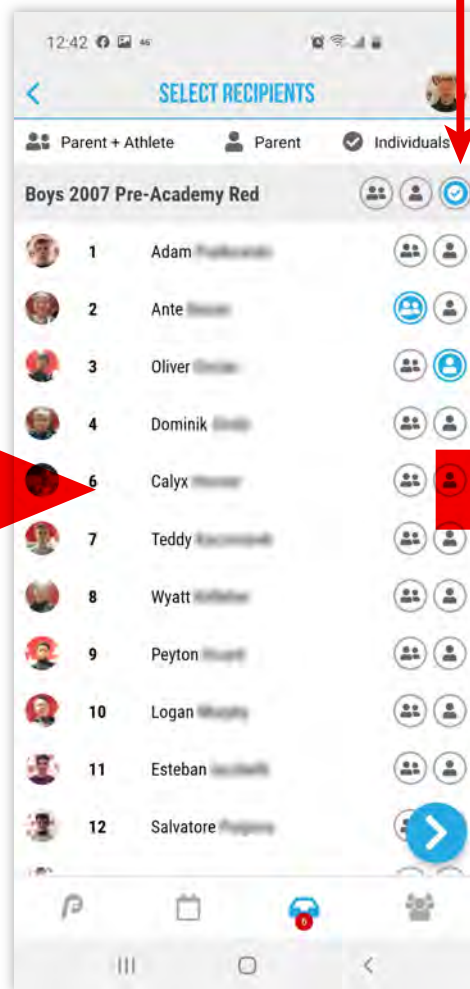
MESSAGE YOUR MANAGERS/ATHLETES/PARENTS

To view entire team list,
click the "Individuals" check-
mark button

ADD ATTACHMENTS

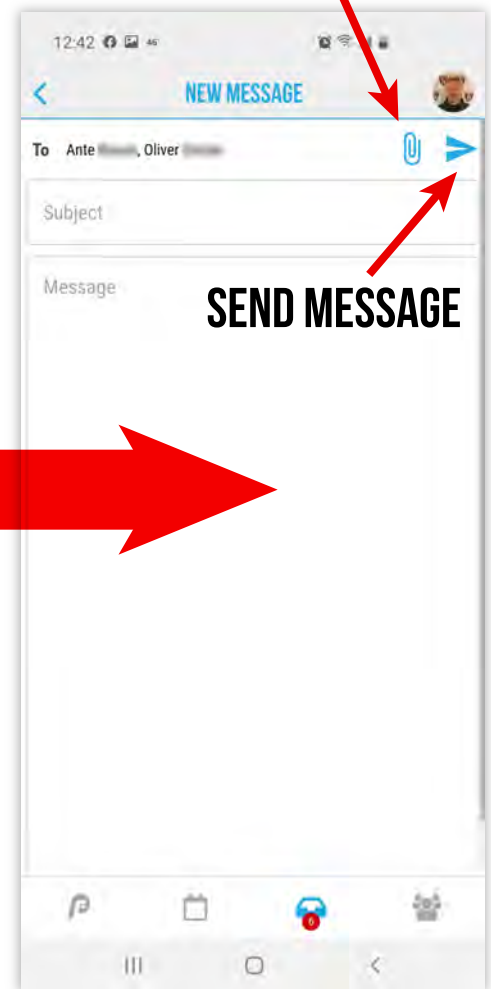


SELECT YOUR TEAM



SELECT YOUR RECIPIENTS

Select to message whole team
or just specific individuals.
Must select "Parent" or "Parent
+ thlete." You don't have the
capability to solely message
athletes.

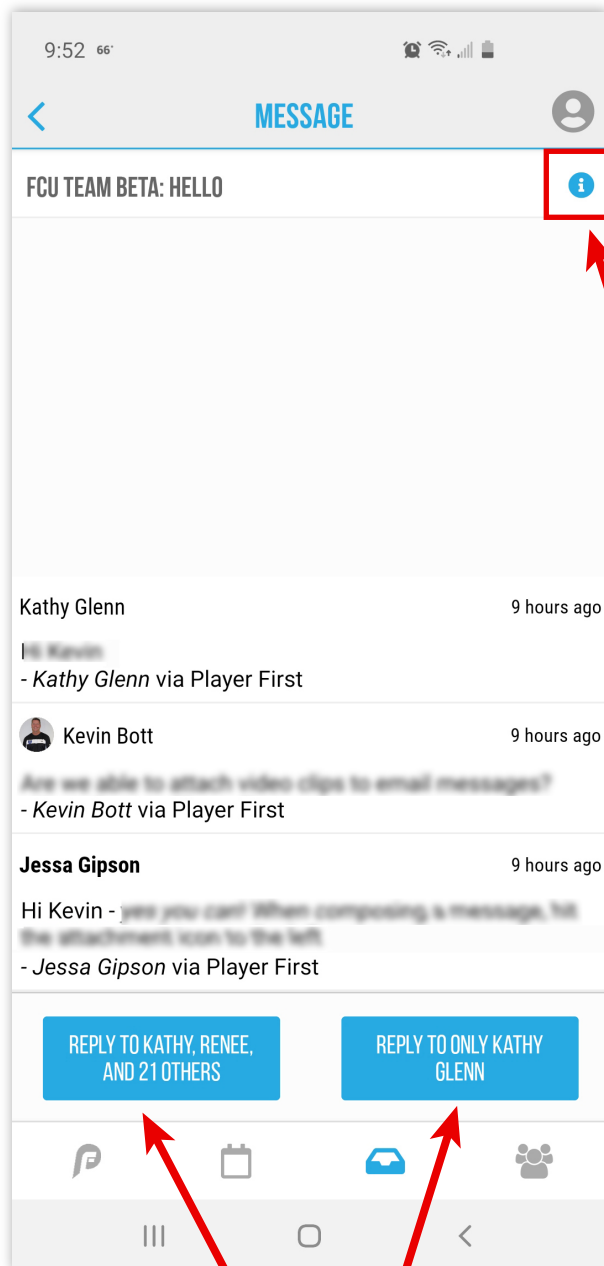


NEW MESSAGE

SEND MESSAGE

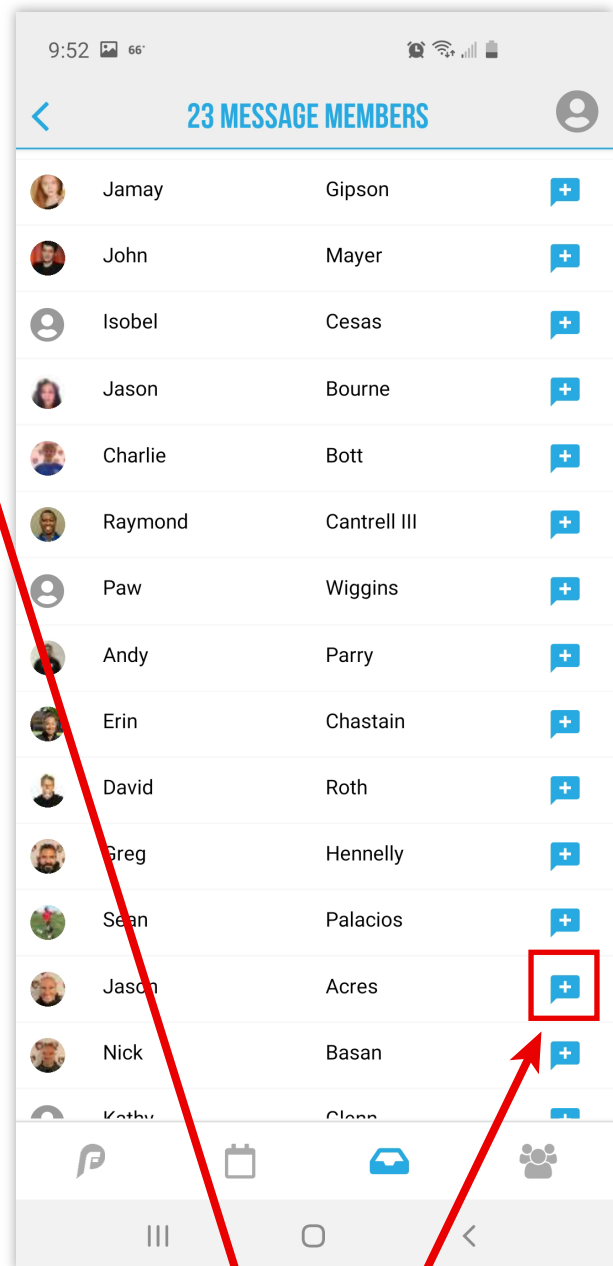


MESSAGING: GROUP MESSAGES



GROUP MESSAGE VIEW

Reply to the whole group or just to who started the message



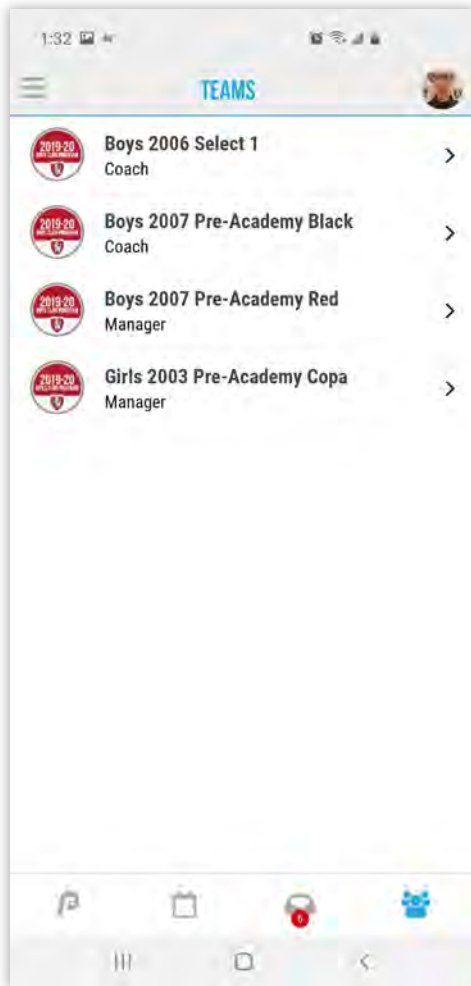
NEW MESSAGE INDIVIDUALS FROM GROUP

Click top right "i" icon to view everyone in the group. Click message icon on the right to start a new message.

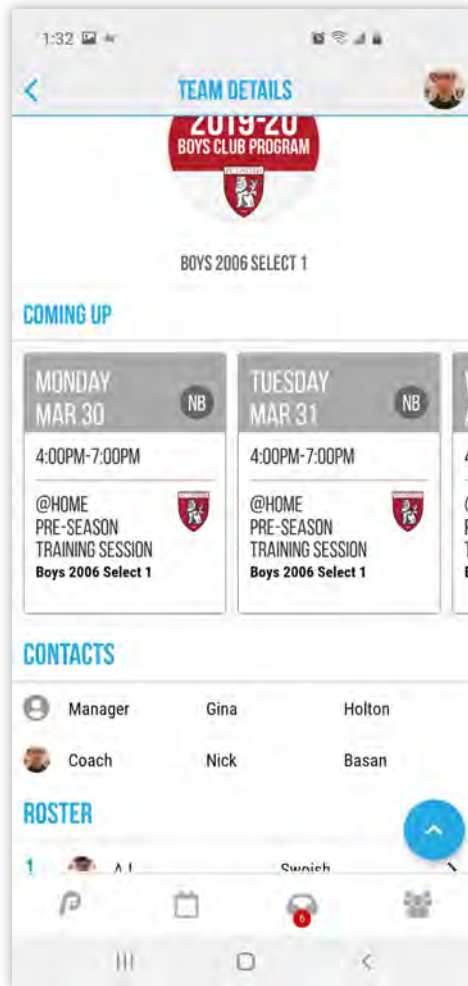


TEAM PAGE

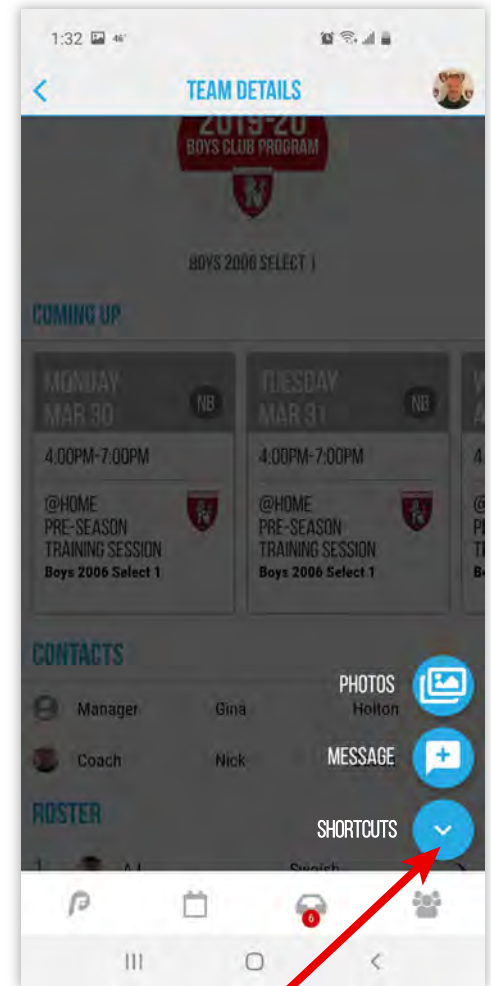
KEEP TRACK OF ALL YOUR TEAMS, SCHEDULED EVENTS, STANDINGS & MORE!



SELECT YOUR TEAM



VIEW TEAM DETAILS

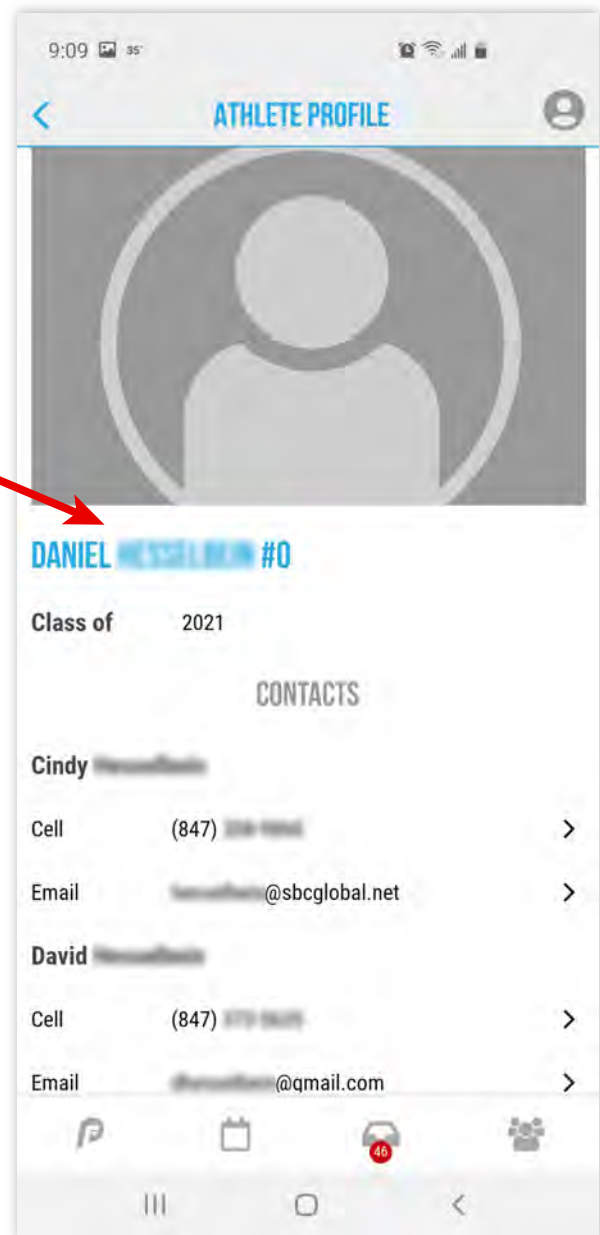
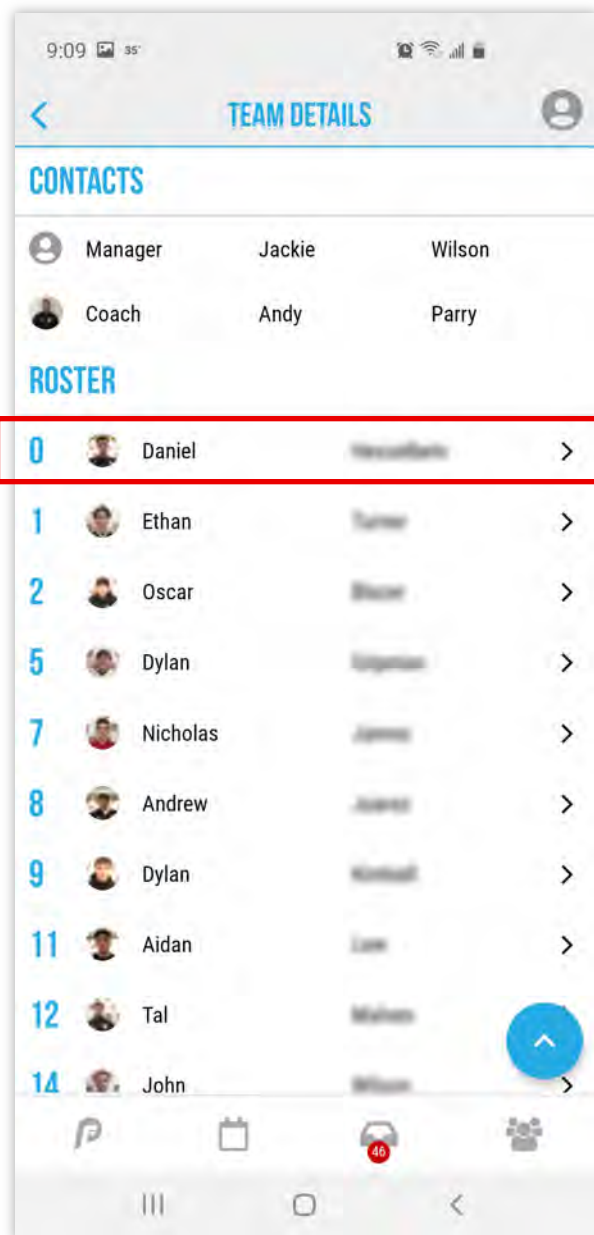


NEW CLICK SHORTCUT MENU
TO ACCESS ADDITIONAL
OPTIONS: MESSAGE TEAM &
TEAM PHOTO GALLERY



TEAM PAGE

PLAYER'S ROSTER & CONTACT INFORMATION



CLICK PLAYER'S NAME IN THE
ROSTER TO VIEW ATHLETE PROFILE
& PARENT CONTACT INFO

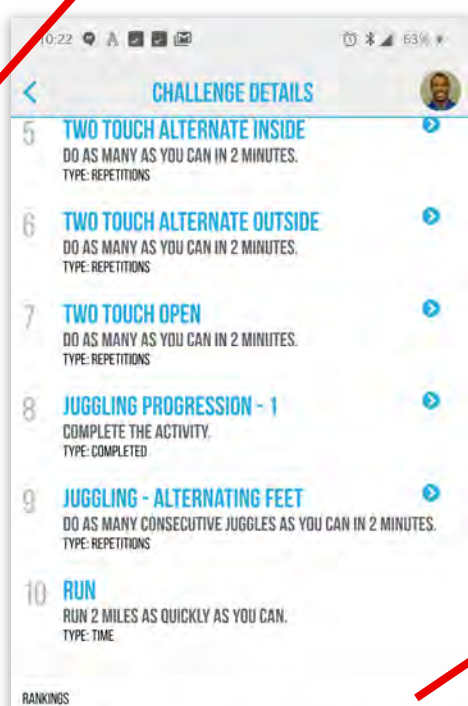
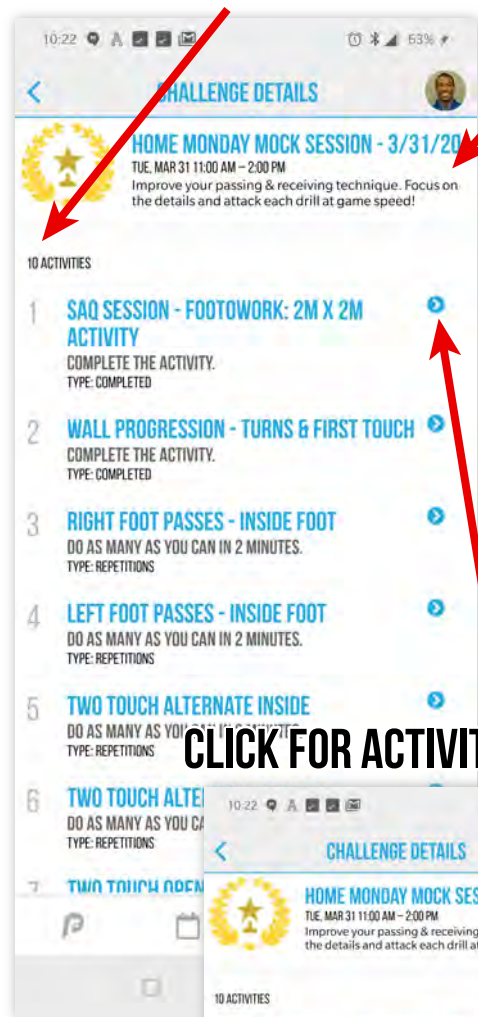


@HOME CHALLENGES

CHALLENGE ATHLETES WITH A SERIES OF ACTIVITIES. ASSIGN A CHALLENGE TO A TEAM FOR A SPECIFIC DATE & TIME. ONCE COMPLETED, ATHLETES ENTER DATA & EVIDENCE, THEN CAN VIEW THEIR RANKING IN THE LEADERBOARD.

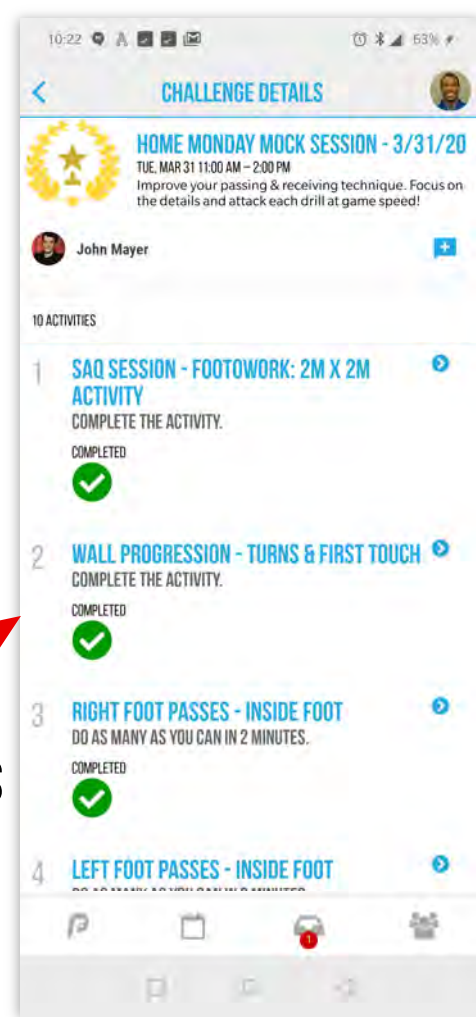
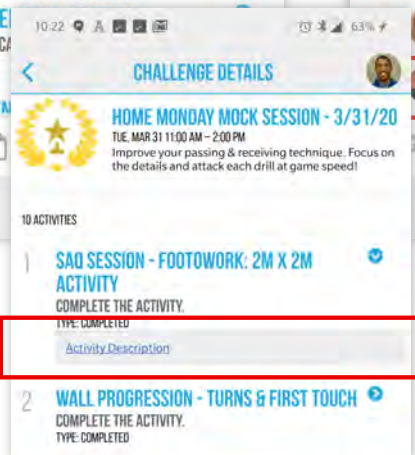
TOTAL AVAILABLE
ACTIVITIES IN THE CHALLENGE

CHALLENGE NOTES



CLICK FOR ACTIVITY NOTES

CLICK ATHLETE
TO VIEW DETAILS



ATHLETE RANKING

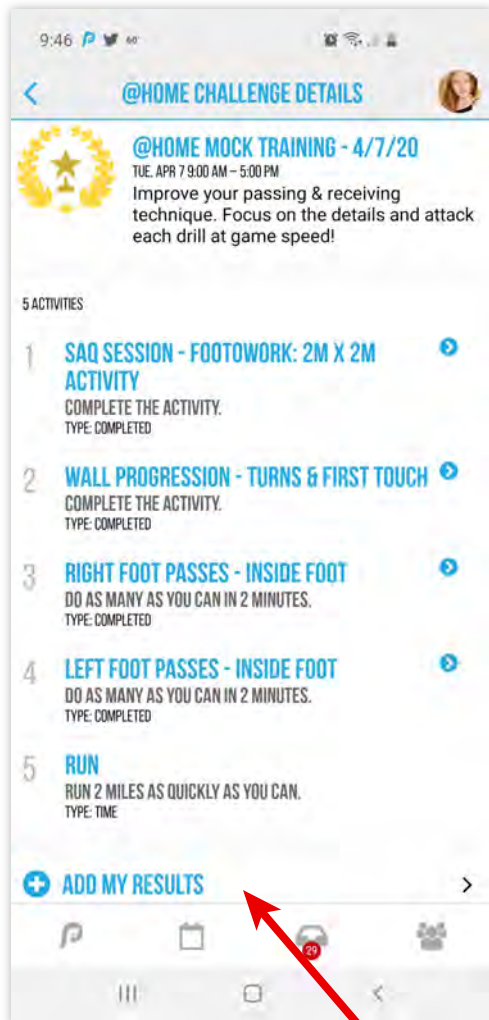
Full leaderboard only visible to coaches. Athletes can only view their ranking.*

*Leaderboards will only show if coach chooses to turn on that feature. For more detailed instructions, please view our additional challenges tutorial.

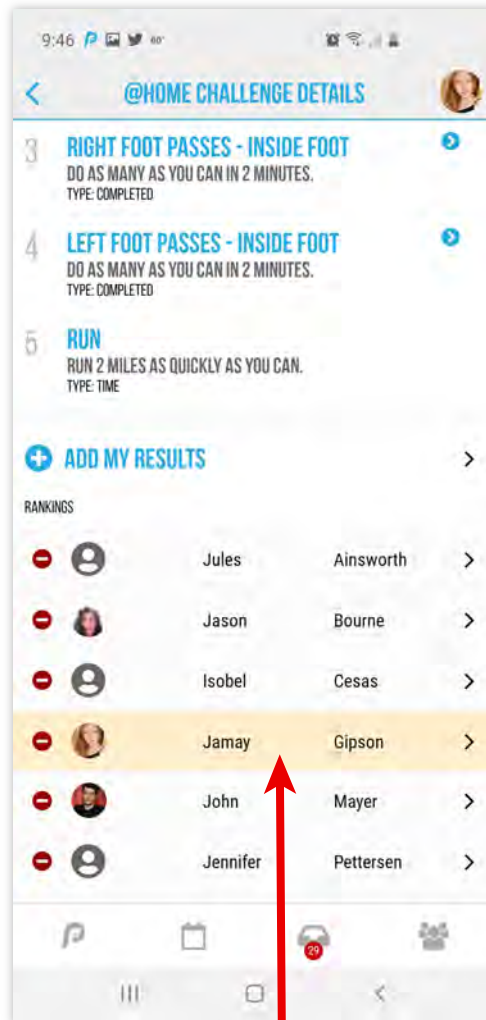


@HOME CHALLENGES: ATHLETE'S VIEW

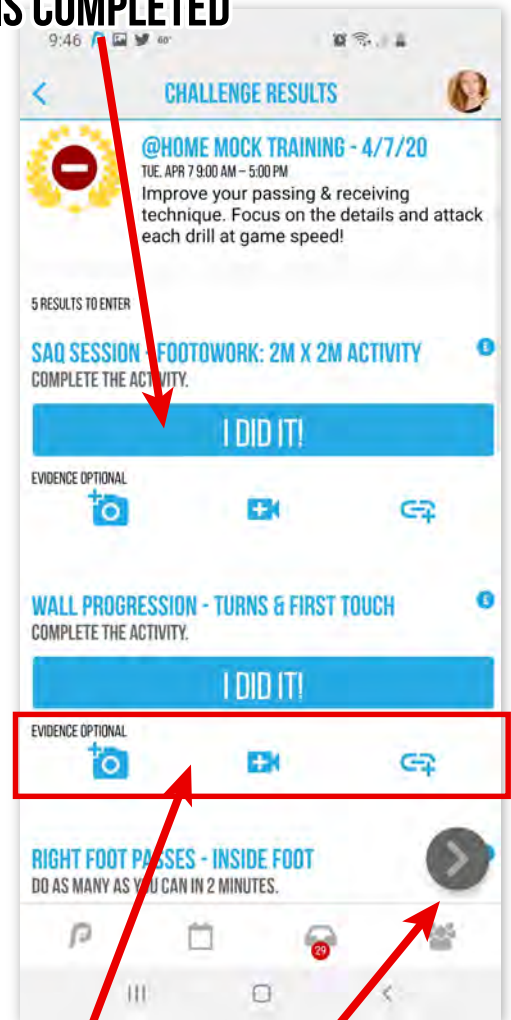
CLICK AFTER ACTIVITY
IS COMPLETED



CLICK TO VIEW &
ENTER CONTENT



ATHLETE'S RANKING



ENTER EVIDENCE
(PHOTOS/VIDEO/LINKS)

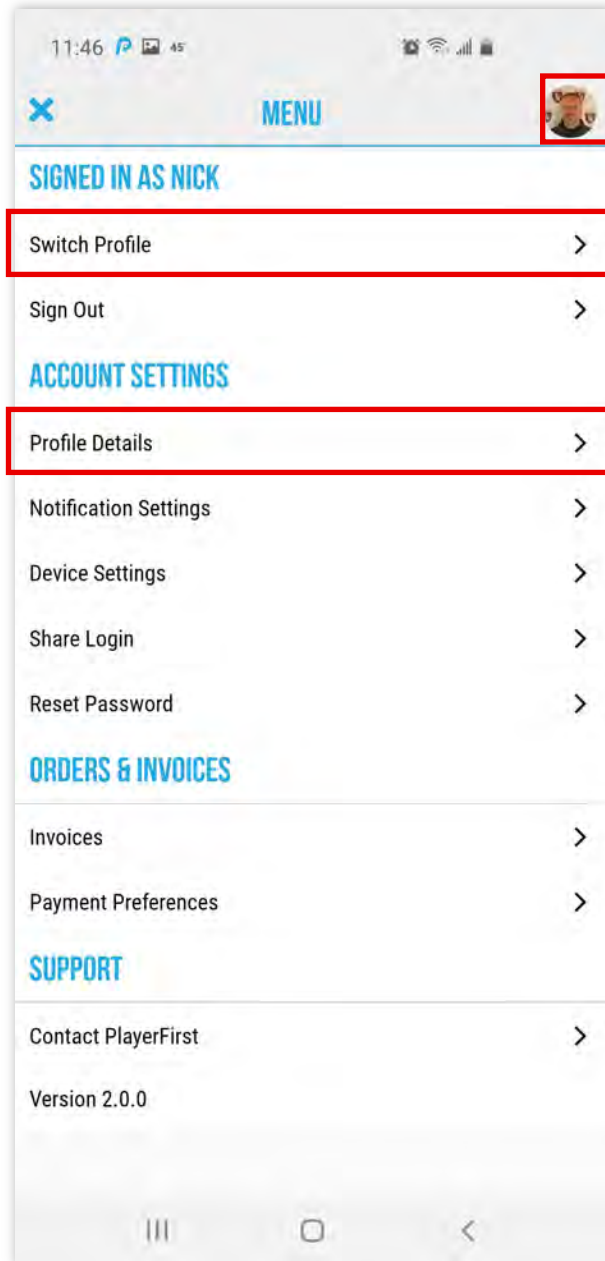
SUBMIT RESULTS

For more detailed instructions, please view our additional challenges tutorial.



ACCESSING PROFILES

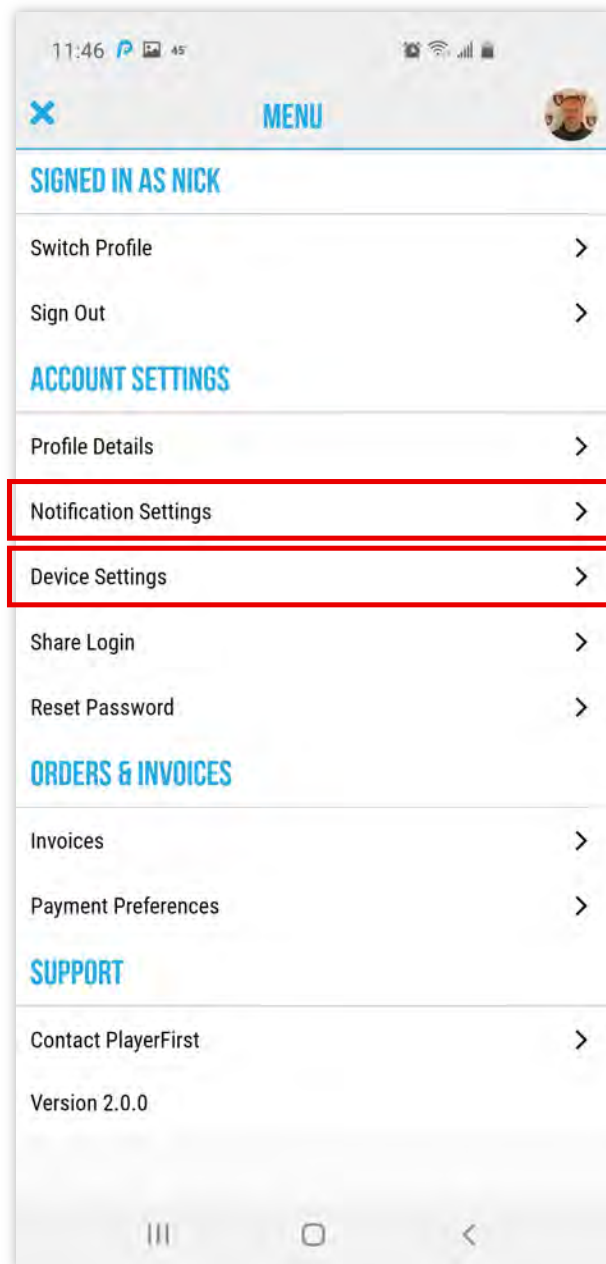
HOW TO VIEW, EDIT AND SWITCH BETWEEN USER PROFILES





NOTIFICATION SETTINGS

CUSTOMIZE NOTIFICATION SETTINGS BY DEVICE OR BY INDIVIDUAL PROFILES.
CAN BE FOUND IN THE TOP LEFT MENU.

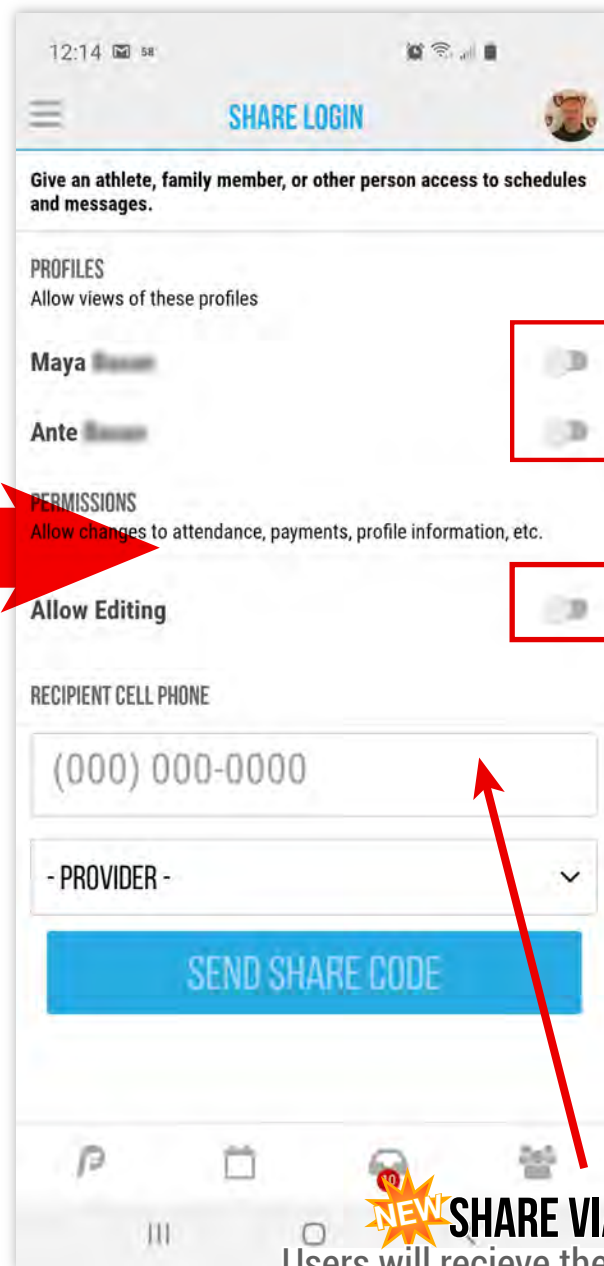
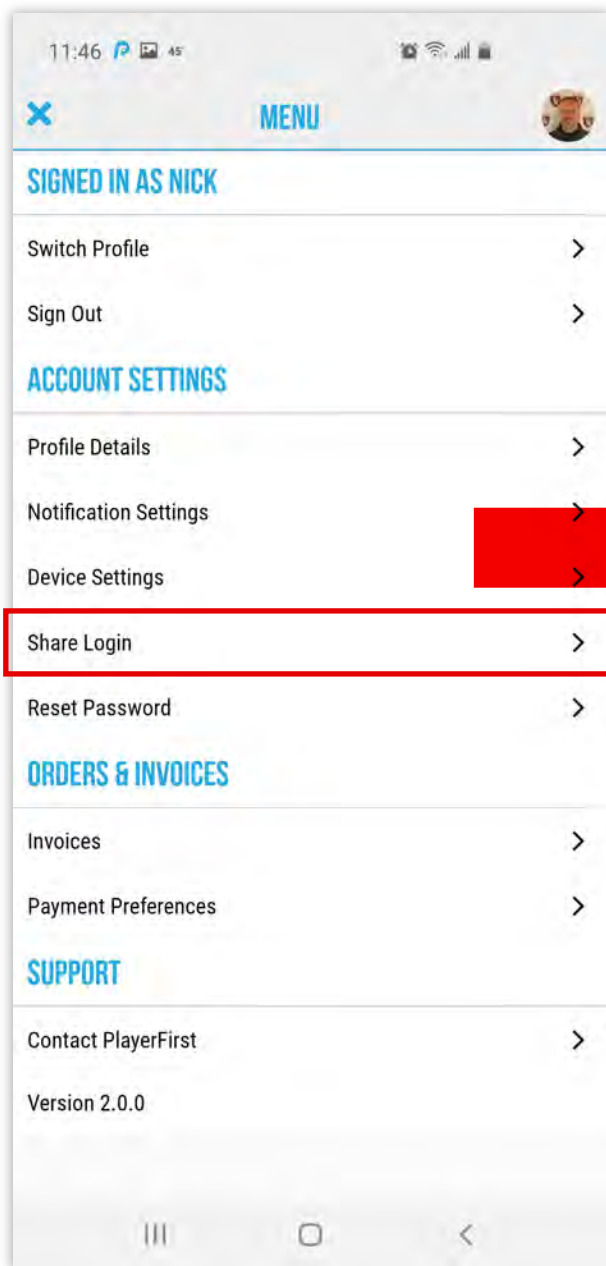


Manage how you receive notifications for schedule changes and messages from managers, athletes, parents and the club



SHARING YOUR LOGIN INFO

SHARE A LOGIN CODE WITH ATHLETES OR OTHER FAMILY MEMBERS SO THEY HAVE ACCESS TO YOUR PROFILE AND SCHEDULE. CAN BE FOUND IN THE TOP LEFT MENU. ONLY VIEWABLE IN PARENT PROFILE.



SELECT USER

PERMISSIONS

Flip this toggle to limit user access.

NEW SHARE VIA TEXT

Users will receive the following text:
You are invited to sign in to the PlayerFirst app with username: xxxxxx and access code: xxxxxxxx. Invite expires in 24 hours.