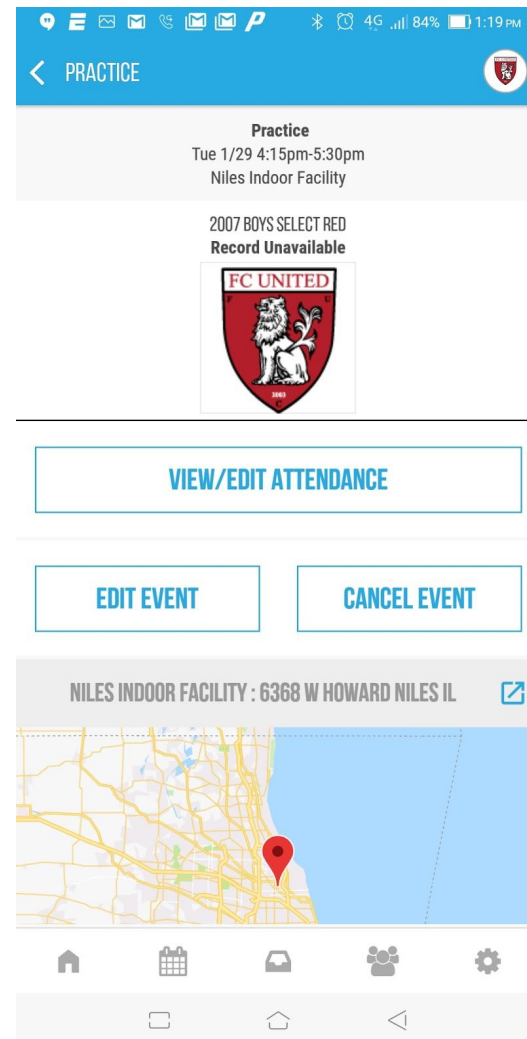
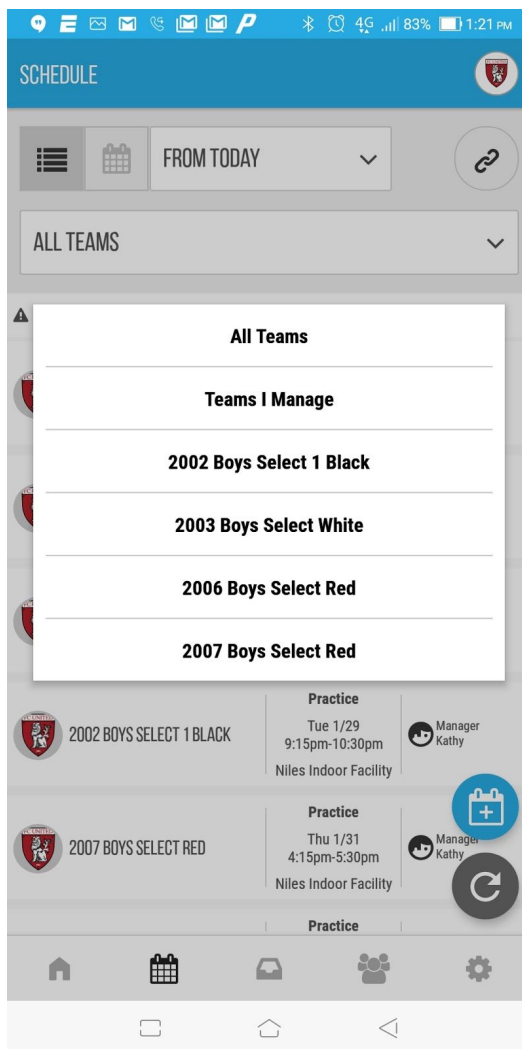
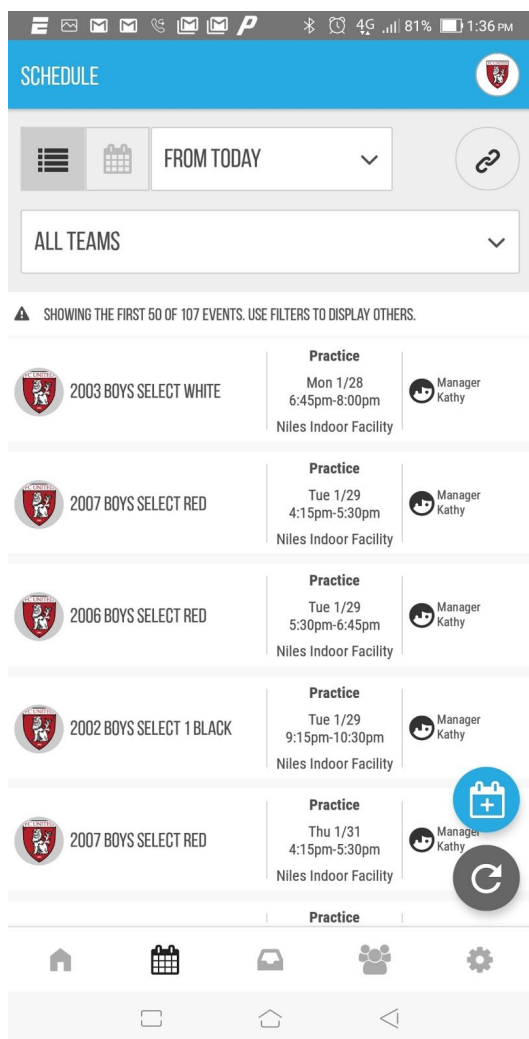




# THE PLAYERFIRST EXPERIENCE: COACH/MANAGER HOW TOS

VIEW YOUR ENTIRE SCHEDULE, INDIVIDUAL TEAM SCHEDULES, OR JUST THE TEAMS YOU MANAGE/COACH



Select an existing event, and click “edit event” to change dates/times, or add notes (ie: arrival time, uniform color, etc)



# THE PLAYERFIRST EXPERIENCE: COACH/MANAGER HOW TOS

ADD/EDIT EVENTS FOR EVERY TEAM YOU'RE A COACH/TEAM MANAGER FOR(all teams)

**< SCHEDULE EVENT**

**YOUR TEAM**

2002 BOYS SELECT 1 BLACK

**OPPOSING TEAM**

**TITLE**

Game

**UNIFORM**

**ARRIVAL**

**OTHER NOTES**

**CONTINUE**

**< SCHEDULE EVENT**

**TIME ZONE**

CENTRAL

**START**

--

**END**

--

**TIME IS TBD IN RANGE**

**CONTINUE**

**< SCHEDULE EVENT**

**LOCATION**

**FIELD**

**NOTIFICATIONS**

**NOTIFY PLAYERS**

**NOTIFY PARENTS**

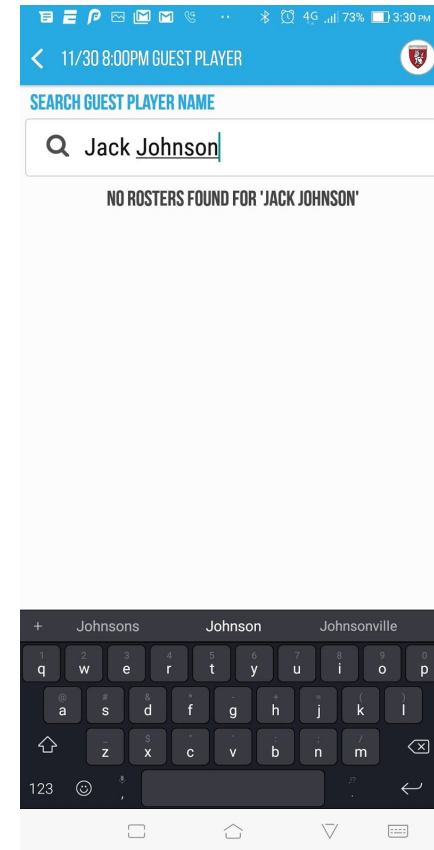
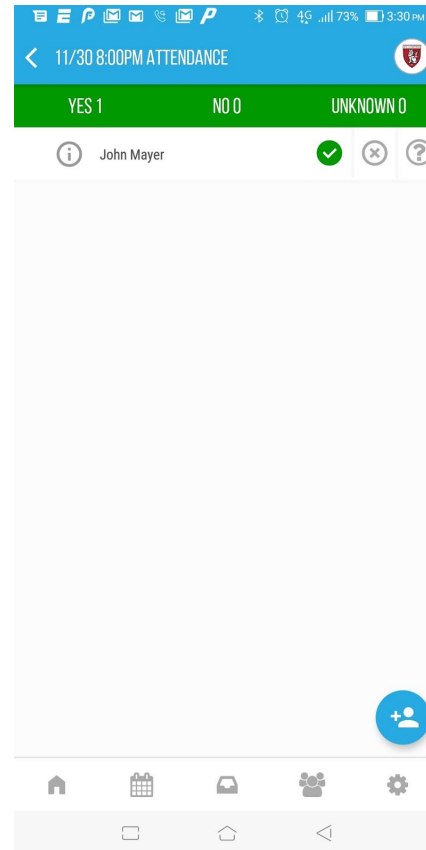
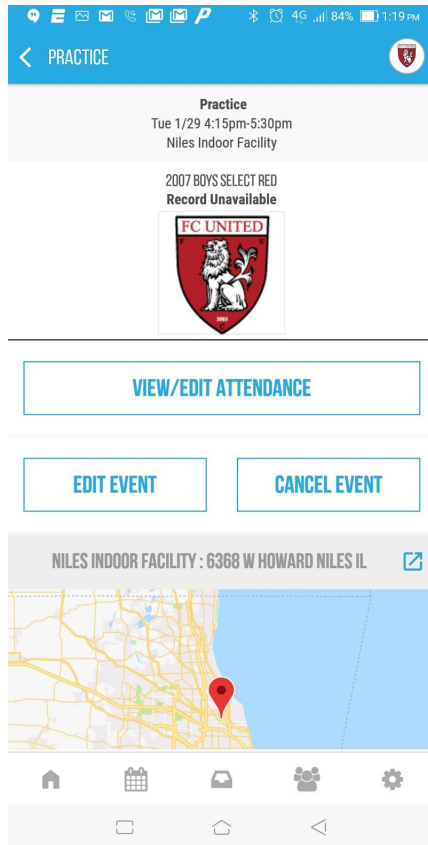
**SAVE**

Now, when adding events, you can select the timezone for where that event will take place.



# THE PLAYERFIRST EXPERIENCE: COACH/MANAGER HOW TOS

## TRACK/EDIT ATTENDANCE & ADD GUEST PLAYERS (by event)



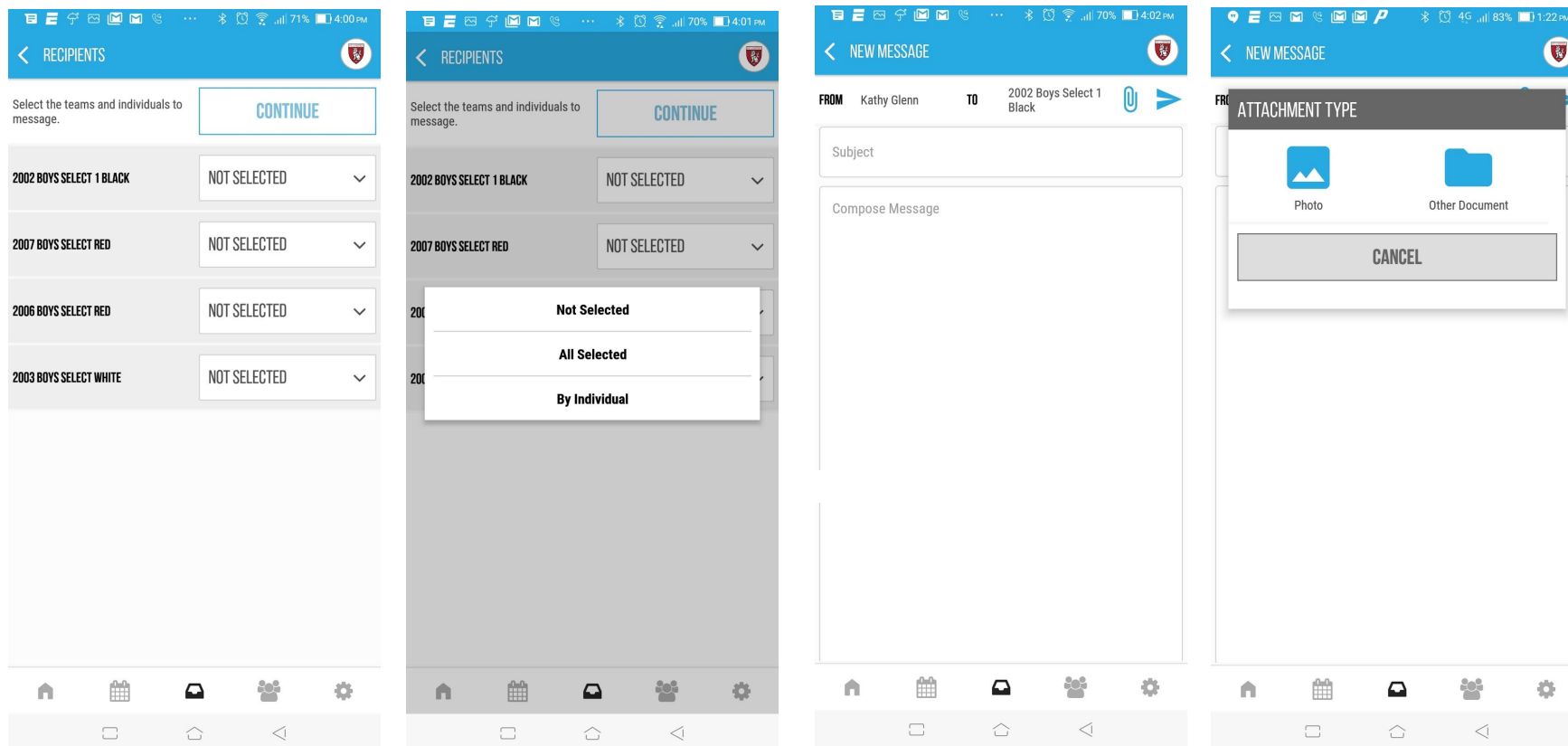
Select the event you want to track/edit attendance for, then click view/edit attendance.

To add a guest player, click the “blue add player” icon on the bottom right of your screen. Type the player’s name in to add them to your team.



# THE PLAYERFIRST EXPERIENCE: COACH/MANAGER HOW TOS

## MESSAGE TEAMS, GROUPS OR INDIVIDUALS

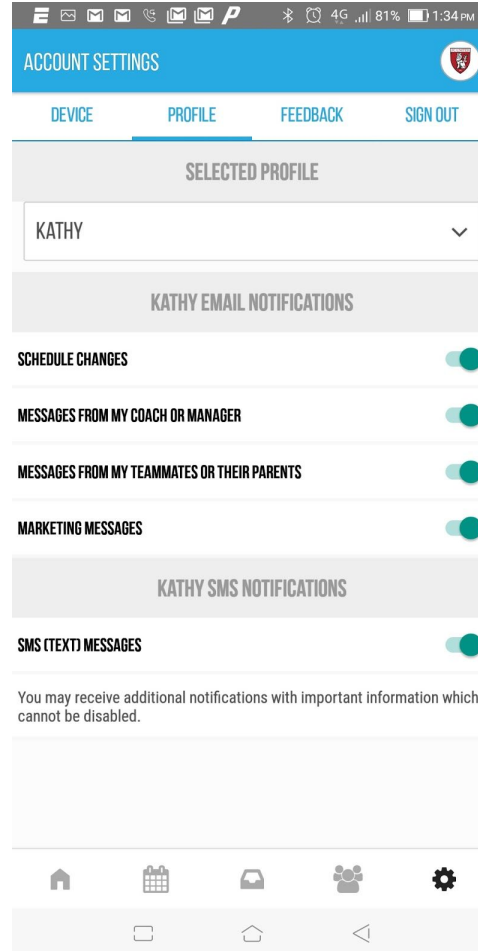
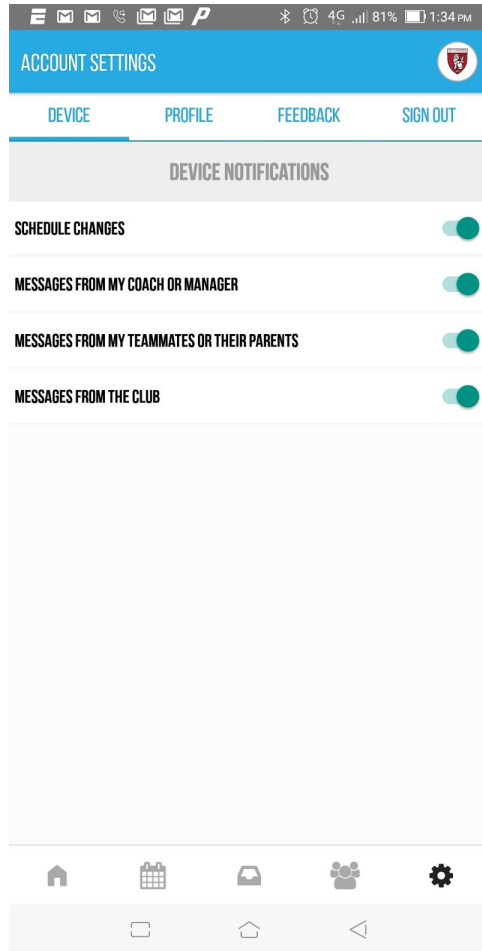


You can now send pdf, jpg, and png attachments by pressing the paperclip icon.



# THE PLAYERFIRST EXPERIENCE: COACH/MANAGER HOW TOS

## CUSTOMIZE NOTIFICATION SETTINGS

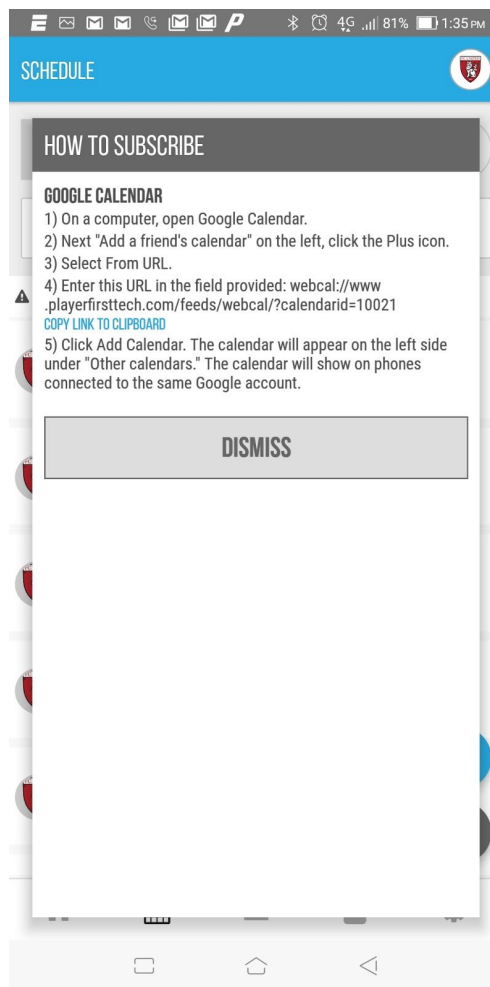
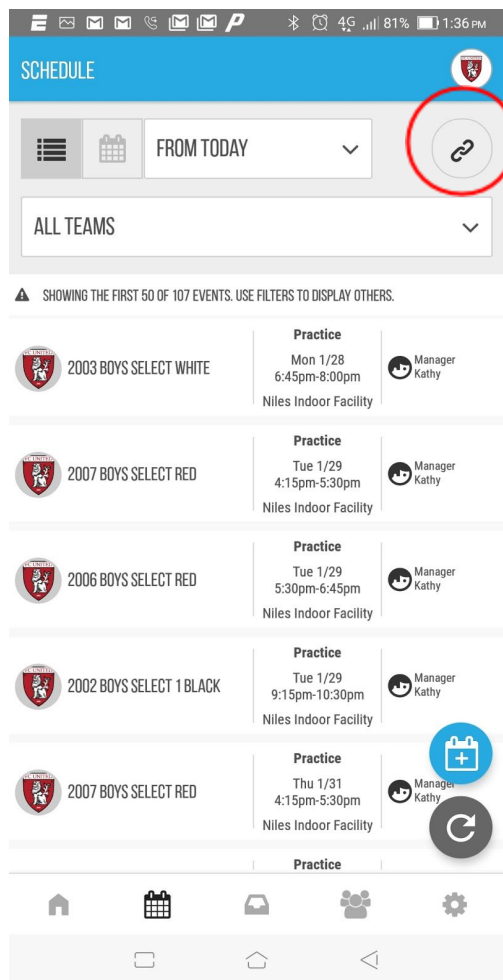


Customize by device or by individual profiles!



# THE PLAYERFIRST EXPERIENCE: COACH/MANAGER HOW TOS

## SYNCING YOUR SCHEDULE TO YOUR PHONE CALENDAR



*Click the calendar icon in the bottom navigation. Then press the link icon on the calendar page get your calendar's URL.*